

EAGLE SCOUT LEADERSHIP SERVICE PROJECT PLANNING

AFTER YOU HAVE REVIEWED all of the information on the website, it is suggested you use the following procedures:

1. Present two or three service project ideas to your Scoutmaster or Project Coach for discussion. Routine labor, a job or service normally rendered, should not be considered. Remember, your project must show leadership, must accomplish a visible purpose, and must be for the public good. It should benefit a school, church, community service organization, a welfare organization, or the like. It may not benefit your troop, council, or Boy Scouts of America. Create a journal (diary) of what you did in planning the project and keep track of the time spent, including planning, research, and write up, as it is part of your project.
2. After you have decided upon an idea with your Scoutmaster's or Project Coach's advice, you should write up a rough outline of the project that you have selected. That outline should state what you want to do, when, how, and who will help you.
3. Present your Project Proposal to the representative of the organization for whom you wish to do the project and note the representative's name, title, date, and phone number.
4. Write up your Project Proposal in the Eagle Scout Service Project Workbook. Show your proposal to your Scoutmaster or Project Coach so he/she can review your preparations and assist you as needed.
5. Once your Unit Leader approves your project and BEFORE STARTING THE WORK, you must discuss your proposal with your District Eagle Board Chairman or delegate(s) and obtain their approval.
6. Work the plan. Make notes as you proceed. If you have problems, note how you solved them. Add to your journal what was done each day, who helped you, and the time that each person spent helping you. Detail is important. Takes lots of photos as well.
7. Remember, the main objective of your project is to show leadership and tell how you did it. It's YOUR project!
8. The Confidential Eagle Scout Reference forms should be given to your five or six references named under Requirement 2 on the Eagle Scout Rank Application. Also, give each of them a stamped envelope addressed to your Scoutmaster. Be sure to write the return address of the person writing the reference and place a notation on the envelope indicating "Eagle Scout Reference Letter for (your name)." Give your Scoutmaster a list with the names and addresses of those that he should expect reference letters from.
9. Present your writeup to your Scoutmaster, Project Coach, and Troop Committee for their review, comments, and suggestions.

10. Contact your District Eagle Board Chair and set up an Eagle Scout Board of Review. Tell your Unit Leader when you have done this and ask him and a couple of Scout leaders or Troop Committee members to attend. They may be asked to serve on boards for other Scouts as well.